

Lobby Event Packages

Updated 7/16/2022

	Matinee Package	Opening Night Package	Encore Package
	Cocktail or Dinner Reception	Cocktails, Dinner and Dancing	Reception and Ceremony
Number of guests	Up to 350	Up to 250	Up to 250
Rental period	Rental of the Auditorium for 24 Hours	Rental of the Auditorium for 24 Hours	Rental of the Auditorium for 24 Hours One-hour Friday rehearsal, if available
Event length	Five hours	Five hours	Six hours
Equipment	15 - 60" Round Tables Service tables 8 gathering tables 125 white wood chairs Bar Top Linens for service tables	25 - 60" Round Tables Service tables 8 gathering tables 250 white wood chairs Bar Top Linens for service tables Dance Floor	25 - 60" Round Tables Service tables 8 gathering tables 250 white wood chairs Cherry Bars Linens for service tables Dance Floor Platform Riser - 8'x8'
Staff	1 Consultation with event coordinator Guest Services Manager Doorman Service Maintenance Security/Parking Attendant EMT Coat Check Accessibility assistance (if needed)	1 Consultation with event coordinator Guest Services Manager Doorman Service Maintenance Security/Parking Attendant EMT Coat Check Accessibility assistance (if needed) Vendor coordination	2 Consultations with event coordinator Guest Services Manager Doorman Service Maintenance Security/Parking Attendant EMT Coat Check Accessibility assistance (if needed) Vendor coordination Personal attendant for bride and groom
Additional Features	Recommendations of preferred vendors	Recommendations of preferred vendors	Recommendations of preferred vendors Ceremony coordination Coordination of additional outside equipment (if needed) Beverage service in hospitality rooms
Price*	\$2,450	\$3,150	\$3,650
Nonrefundable Deposit**	\$1,250	\$1,250	\$1,250
Additional with ceremony	\$400 (includes ceremony coordination)	\$400 (includes ceremony coordination)	included
Additional 1/2 hours	\$95	\$95	\$95

*Additional charges may apply, based on needs. Also, an "a la carte" rate schedule is available if the above packages do not suit your needs.

**The Nonrefundable Deposit is used to confirm the event date and is applied to the final bill.