

# Lobby Event Packages

Updated 4/7/2020

	<b>Matinee Package</b>	<b>Opening Night Package</b>	<b>Encore Package</b>
	Cocktail or Dinner Reception	Cocktails, Dinner and Dancing	Reception and Ceremony
<b>Number of guests</b>	Up to 350	Up to 250	Up to 250
<b>Rental period</b>	Rental of the Auditorium for 24 Hours	Rental of the Auditorium for 24 Hours	Rental of the Auditorium for 24 Hours One-hour Friday rehearsal, if available
<b>Event length</b>	Five hours	Five hours	Six hours
<b>Equipment</b>	15 - 60" Round Tables Service tables 8 gathering tables 125 white wood chairs Bar Top Linens for service tables	25 - 60" Round Tables Service tables 8 gathering tables 250 white wood chairs Bar Top Linens for service tables Dance Floor	25 - 60" Round Tables Service tables 8 gathering tables 250 white wood chairs Cherry Bars Linens for service tables Dance Floor Platform Riser - 8'x8'
<b>Staff</b>	1 Consultation with event coordinator Guest Services Manager Doorman Service Maintenance Security/Parking Attendant EMT Coat Check Accessibility assistance (if needed)	1 Consultation with event coordinator Guest Services Manager Doorman Service Maintenance Security/Parking Attendant EMT Coat Check Accessibility assistance (if needed) Vendor coordination	2 Consultations with event coordinator Guest Services Manager Doorman Service Maintenance Security/Parking Attendant EMT Coat Check Accessibility assistance (if needed) Vendor coordination Personal attendant for bride and groom
<b>Additional Features</b>	Recommendations of preferred vendors	Recommendations of preferred vendors	Recommendations of preferred vendors Ceremony coordination Coordination of additional outside equipment (if needed) Beverage service in hospitality rooms
<b>Price*</b>	\$2,400	\$3,100	\$3,600
<b>Nonrefundable Deposit**</b>	\$1,250	\$1,250	\$1,250
<b>Additional with ceremony</b>	\$400 (includes ceremony coordination)	\$400 (includes ceremony coordination)	included
<b>Additional 1/2 hours</b>	\$95	\$95	\$95

\*Additional charges may apply, based on needs. Also, an "a la carte" rate schedule is available if the above packages do not suit your needs.

\*\*The Nonrefundable Deposit is used to confirm the event date and is applied to the final bill.